



As children head back to school, please share a digital copy of the school district calendar with Wildwood and complete a Kindergarten form for any kids who are starting school for the first time. Having the school schedule on file allows Wildwood staff to verify when school-age children will be in care for the full day so that meals can be reimbursed during those times.

2022-2023 Updated Reimbursement Rates

The USDA revises meal reimbursement rates annually based on the Consumer Price Index. Current rates are effective through June 30, 2023. When meal patterns and record-keeping meet CACFP requirements, licensed home child care providers can receive:



\$1.66 per child for breakfast
\$3.04 per child for lunch/supper
\$0.97 per child for snack

Although providers may choose to serve more than 3 meals per day, the maximum reimbursement allowed by the USDA is 3 servings per day per child. These can be 2 meals and one snack or 2 snacks and one meal.

As a result of the Keep Kids Fed Act, all licensed home child care providers will receive the same (higher) reimbursement rate instead of having to qualify for Tier-1 or Tier-2 rates.



Creditable Milk and Milk Substitution

Milk is a required component of breakfast, lunch and dinner meals for CACFP reimbursement.

To fulfill the milk component for any meal, infants should be served mother's milk or Iron-Fortified Infant Formula. *Note: Not all infant formulas are eligible for CACFP reimbursement. It is important to include the brand and type of formula (or breastmilk) on the menu for each infant.*

Toddlers, from age 12 months to 23 months, should be served whole milk or breastmilk as part of their breakfast, lunch and dinner.

Children ages 2 and over should receive low-fat (1%) or fat-free (skim) milk or breastmilk as part of breakfast, lunch and dinner.

When milk substitutions are needed/requested there are two common scenarios that might occur:

1. For a child who has a documented medical need for milk substitutions that do not meet the meal patterns, a Special Diet Statement (medical statement) should be completed by an authorized medical professional and signed by the parent. A child's medical needs are protected by civil rights laws and supersede the meal patterns. When a medical need exists, the provider **MUST** provide the substitution listed by the doctor.
2. For children who cannot consume fluid milk due to parent preferences (not a disability), the substitute must be nutritionally equivalent to milk and meet the nutritional standards for calcium, protein, vitamin A, vitamin D and other nutrients found in cow's milk in order for meals to be reimbursed. Parents/guardians who have a non-dairy preference must provide a written request for a substitution that is nutritionally equivalent to milk. For example, for a child who follows a vegan diet, the parent must submit a written request asking that creditable non-dairy milk be served in place of cow's milk. The written request must identify the dietary need that restricts the diet of the child. When claiming meals for reimbursement, providers may choose to serve creditable substitutions at their own expense or the parent can provide one creditable meal component for their child.

Note: Medical statements are valid for one year from the date they are signed and must be updated annually.





CLAIMS

CORNER

Claims Corner has reminders to help providers receive the most money possible each month.



- Child enrollment forms expire 1 year from the date they are signed by the parent. Please review the “Claim Information Form” in the KidKare software to see which children need updated enrollment forms. Submit new or updated child enrollment forms to Wildwood by the 25th of the month. This allows the data to be entered in KidKare before claims are processed.
- Wildwood cannot reimburse for meals served to children whose enrollment has expired. If a child disappears from your roster in KidKare, it means the child does not have an updated enrollment form on file. Wildwood staff can re-activate the child to allow the provider to record meals served. However, meals claimed for children with expired forms cannot be reimbursed until an updated enrollment form has been received by Wildwood.
- Menus and attendance must be recorded on the day of service. When using KidKare, please enter your meal details daily. This allows field representatives to review the records prior to a site review. Any records that are not entered online using KidKare must be recorded on paper and kept for the required period of 3 years and 4 months to meet the USDA requirements.
- Note: When submitting forms via USPS mail, email or fax to Wildwood, please ensure the provider’s and child’s names are clearly written.

***The last day Wildwood can receive original WY & CO July claims for processing is September 23, 2022.**

***The last day Wildwood can receive original WY & CO August claims for processing is October 26, 2022.**



Keep Kids Fed Act

With the passing of the Keep Kids Fed Act, Tier 1 reimbursement rates have been extended for all licensed home providers participating in the Child and Adult Care Food Program for enrolled children (with the exception of the provider’s own) until June 30, 2023.



Wildwood will continue to use virtual visits instead of in-person home reviews. Wildwood staff are moving to unannounced virtual reviews whenever possible. If a Wildwood representative telephones or attempts a virtual meeting for a meal observation, it is important to answer the call or get back to them quickly. Virtual visits allow the monitor to “see” the meals, children present, and up-to-date paperwork.

After you’ve had a review, please submit supporting documentation (Sign-In sheets, meal attendance records and menus) promptly to avoid a delay or deduction on your claim.

Many Wyoming providers have child enrollment forms expiring at the end of September. To ensure there is no enrollment gap, providers are encouraged to send all updated enrollment forms to Wildwood as soon as possible each month.

2022 Training deadline is approaching

Please complete annual training by Sept 2022.
FREE ONLINE TRAINING, PASSWORD: **milk2014**

If you’d like to get a jump-start on 2023 training, several new courses will be added October 1st.

This institution is an equal opportunity provider.