

WILDWOOD at home NOVEMBER 2015

800-223-0557 / 303-730-0460

www.wildwoodonline.org

President's Message

The holiday season is almost here! There are a couple of reminders that are important about the holidays. If you are providing care on Thanksgiving Day, Christmas Day, and/or New Year's Day, please send a note in with your claim. Otherwise we are required to deduct those days from your claim.

If you are going to be closed any days during the holidays, please remember to text, call, or email your Field Representative. With Colorado weather always being a factor, we need to make every visit count!

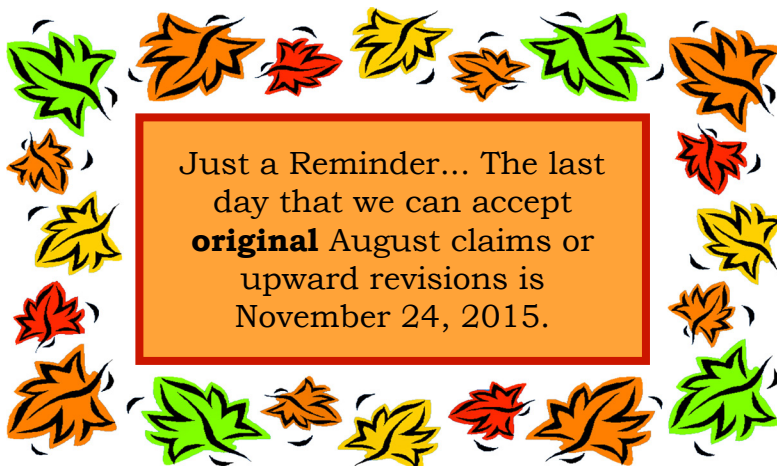
Now that our Child Enrollment Forms (CEF) can be completed online, we are asking all of our providers to post the "Dear Parent Letter" next to your sign in/sign out book. The Colorado Department of Public Health & Environment requires that the "Dear Parent Letter" be shared with all parents. This is on the parent copy of the Child Enrollment Form, which if you are using the electronic form, is not available to the parents. Your Field Representative can give you a copy to post or you can print one from the [Forms & Documents](#) section of our website: www.wildwoodonline.org under the "News" header. If you would like a plastic sleeve in which to display the letter, please let your Field Representative know and she will leave one for you.

We wish you and your families a very warm and joyful Thanksgiving!



Also, keep your eyes peeled because Wildwood Resources will be having a "Cyber Monday" sale on November 30th!! Subscribe at www.wildwoodonline.org/store today to get the best deals on Wildwood Resources training and business tools!

Kati Wagner



Have a favorite seasonal or holiday recipe? We are looking for delicious nutritious recipes to share with all of our providers!

Email your recipes to:
info@wildwoodcacfp.org
or share on our Facebook page:
www.facebook.com/wildwoodcacfp

Claims Corner

Providers who send in mail in a business size envelope be sure that you put enough postage on the envelope. If you send more than 5 pages you need more than one stamp. If there is not enough postage on an envelope, the post office will return the mail to you, and this will cause a delay in processing the claim or other paperwork.

Moving? Please let us know before you move so we can send you the necessary paperwork to insure a smooth transition. We cannot pay you after the date that you move until we have a valid license and a properly dated agreement form.

Don't forget to document when school age kiddos are out of school (Fall break).



Special diet forms for children under a year old are valid for 6 months. Special diet forms for children over 12 months old are valid for 1 year.

Director of Processing

Sue Crenner

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Claims Coordinator

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• There is an incompatibility that causes the kids2go app to freeze after installing the latest Apple iOS 9 update on an iPhone, iPad, or iPod. Until Minute Menu has announced that a new version of this app is available for download in the app store, please do not update your Apple devices to this version.

• If you have already updated your device, you can use the kids2go.mobi site in Safari. Just open up Safari and go to kids2go.mobi. Use your normal login and password to log in, and you'll be able to do all of the functions that you can do in the app.

• If you have any questions or concerns, please do not hesitate to contact Minute Menu support department either by phone at 972-671-5211 or via email at hx-support@minutemenu.com.

~ Wildwood Resources ~

Need some extra hours? It's now easier than ever to get all of your continuing education credits! Wildwood Resources is pleased to announce that our correspondence courses are now available as online training courses! Go explore and let us know what you think! Check out our online store:

www.wildwoodonline.org/store

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If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish).

USDA is an equal opportunity provider and employer.