



Happy St. Patrick's Day



St Patrick's Day Craft Idea's



Quick & Healthy Snacks Ideas



Tools & Resources from CACFP Community Helpers Calendar

[Worksheet and Activity Pages Link](#)

[March Parent Connections Link](#)

[March Motivational Poster Link](#)

Let us know if you'd like to sign-up to receive links to these resources by email each month.

Training Modules 1-5 from CACFP can now be found on the Wildwood Training Page.

**Wherever you go and whatever you do,
may the luck of the Irish be there with you.**



CLAIMS

CORNER

We want you to receive the most money you can each month. Claims Corner has useful reminders and hints to help you do just that.

To guarantee on-time payment, your claim is due by the 5th of the month. Unfortunately, we are not able to extend this deadline when there is a holiday or weekend that limits mail delivery. If you struggle to get your claim in by the 5th, we recommend online claiming or priority mail as alternate options.

The last day we can receive original January Claims for processing is MARCH 25, 2019.

The last day we can receive original February claims for processing is APRIL 25, 2019.

WC Flyers: Please share information about the WIC program with your clients, either by posting it in a prominent location or by giving a WIC flyer to each family in your care.

2018 Tax Report is in KidKare

To find your 2018 Tax Report, log in to your KidKare account, then:

1. Select "Report" option
2. Choose "Claim Statements"
3. Click on "Tax Report"

This will generate a pdf document that will appear as a small box at the bottom of your computer screen. By clicking on the small box, you can enlarge the document to view, print, or save it for your records.



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http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov. This institution is an equal opportunity provider.

Who's Who at the Wildwood Office:

Due to recent staff changes, we want to let you know who to contact at the Wildwood office.

Kati Wagner, President, Direct Deposit, program concerns or any other reason, feel free to call or email.

Savannah Thornburgh, Dir. of WY operation, help with enrollments forms, claim questions, or license renewals.

Sue Crenner, Dir. Of Claim Processing for all counties in CO, except those listed under Megan's name.

Megan LaRosa, Claim Processor for all WY counties and the following countries in CO: Arapahoe, Denver, Douglas, Jefferson

Ginny Clark, Resource Manager, call for general office, training information, or enrollment questions.

Catrina Johnson, Program Manager, reach out for At Risk After School Programs and Training Certificates.

Maureen Lyons, Director of Center-Based Programs, Tracking Provider Training, and the Newsletter.

Training for Helpers and Substitutes

If you have helpers or substitutes in your program, "Key Staff Training" is required each year. Your Program Representative will ask at each visit to ensure all helpers and substitutes are trained in this area. Key Staff Training is available online or on paper to best meet your needs.

If your helpers need additional training hours, they can take the same training courses that you do online or on paper through Wildwoodonline.org.