# Wildwood – June 2018

800-359-9453 / 303-730-0460

www.wildwoodonline.org

## President's Message

A special thank you for all of you who were selected to participate the Wildwood Review conducted by the Colorado Department of Public Health and Environment. The visits have gone very well, and we appreciate all that you do to maintain the integrity of the Child and Adult Care Food Program! One small item that seems to be found in most all the visits is that the WIC brochure you received from our Field Reps has not been posted for the parents to see. This is a Wildwood issue as I do not think we were clear when we handed these out – this information is to be shared with the parents. If you can't find your brochure, the Field Reps will have some to leave with you on their next visit.

The new meal pattern requires that at least one whole grain rich item be served once a day. Wildwood Field Monitors will be giving each of you further information at their next visit.

#### **Internet Claimers**

We are working hard on the Food List to have whole grain-rich items automatically slide the WG button. Additionally, we have added milk options so that you can select the milk you are serving the children. Although the type of milk you can serve the children has been in effect for several years, 1% or skim for those two years of age and older, the new meal pattern requires that the type of milk be recorded.

#### **Manual Claimers**

Be sure you are writing on your menu which items are whole grain-rich, WGR, every day. Also, what type of milk you are serving needs to be recorded for each meal and snack.

\*\*\*All Wyoming mail should be sent to the Colorado office\*\*\* We have all Wyoming staff conducting home visits and may not be in the Casper office to forward the mail to Colorado.

#### Mailing Address:

Wildwood CACFP, Inc. 12200 E Briarwood Ave #175 Centennial CO 80112

As always, do not hesitate to call if you have any questions.



The last day that we can accept original April 2018 claims for Wyoming is June 30,2018

# Claims Corner

Claims are <u>due in our office</u> by the 5<sup>th</sup> of the month to guarantee on time payment of your claim. Manual Claimers: don't forget to sign your worksheet.

Internet Claimers: To view your Home Visit Reports (HVR) go into your KidKare account. In the upper right-hand corner there is a picture of a small envelope. Click on the envelope then click on all messages. There you will find your Home Visit Reports.

Manual Claimers: You must indicate on your menus which grain item that you serve each day is Whole Grain Rich. You can write WG or WW next to the one grain item (required) or other grain items as they apply.

We have learned that if you have a child that needs to be on a gluten free diet then a Special Diet form may be needed to accommodate the child's meals claimed on the CACFP. If any child needs food substitutions, as long as the substitution meets requirements then a Special Diet form is not needed. Most Special Diets are generally for milk substitutions, but this form is used for any substitution that isn't a part of the food program requirements.

We appreciate your efforts!!

Director of Processing Sue Crenner 303-730-0460 x 228 sue@wildwoodcacfp.org Manager of Claims
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### ~ Wildwood Resources ~ Colorado Home Care Providers and Centers

Standard Precautions has changed! Your current Standard Precautions is still good until it expires. This new course has been written by the Colorado Office of Early Childhood, Department of Human Services. This course is mandatory for anyone that must have Standard Precautions. We now have this training available as a self-paced, online course or a correspondence course!

Be aware the online test can only be taken **Monday - Friday 7:00 AM to 7:00 PM.**Check out our online store: <a href="www.wildwoodonline.org/store">www.wildwoodonline.org/store</a>

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(Not all prohibited bases will apply to all programs, the first six protected bases of race, color, national origin, age, disability and sex are the six protected bases for applicants and recipients of the Child Nutrition Programs.)

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint\_filing\_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish). USDA is an equal opportunity provider and employer.