

Wildwood *at home* January 2017

800-223-0557 / 303-730-0460

www.wildwoodonline.org

President's Message

Happy New Year from the entire Wildwood Staff! We are looking forward to a great 2017!

The Program Correspondence Course for this year is on the new meal pattern. We will have more coming out about the changes as we receive more guidance from USDA and the Colorado Department of Public Health & Environment. You have the opportunity to begin implementing some of these changes now! If you would like to know what they are before your Field Rep comes to see you, go to our website and download the course and the test. To do so, go to wildwoodonline.org, click on CACFP, click on Child Care Homes, click on Online Training (at the bottom of the page) and enter the password, milk2014 and click on The New Meal Pattern course. Or you can click on this link: <http://www.wildwoodonline.org/child-care-homes.html>

We still have several Providers that have not submitted the required 1 hour of program training and the 1 hour of nutrition training for 2016. These are required and we must prove to the Colorado Department of Public Health & Environment (CDPHE) that every Provider completed the training with a certificate in your Wildwood file every year. Last year's (2016) program training was Know Your Provider Agreement. If you still need any of the 2016 training, please either contact your Field Rep or the Wildwood office. Any training not completed by January 31, 2017 will have to be reported to CDPHE. We will do everything we can to help you complete the necessary training. On that note – please complete the correspondence courses that your Field Rep leaves with you at each visit. If you choose to complete the course online, you will not have to mail the test in! You will know instantly your score and we will have your certificate emailed to you within a couple of days – simple, quick and easy!!

If you claim online, your year-end tax forms can be found on Minute Menu by clicking on Reports (on the tool bar at the top), Claims, and Tax Report. If you are not an internet claimer they were mailed to you.

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Just a Reminder... The last day that we can accept **original** September claims or upward revisions is January 23, 2017.

Claims Corner

Happy Holidays from the Claims Department

If you did daycare on Christmas Day Or New Year's Day please document on your claim.

Sign up for Direct Deposit and save time running to the bank. Your reimbursement will be deposited into your account on the first business day of each month. Send a voided check to our office and we'll take care of the rest. Make this a goal for 2017.

When you send in your claims, please try to have all enrollment forms, special diet forms, notes about school closures & other necessary forms with your claim. Although we do revisions when we receive enrollment forms, a calendar to verify school closures or a license capacity change, we cannot go further back than USDA allows & you may lose reimbursement if we receive information too late. Make this a goal for 2017.

Your claim is due in our office by the 5th of the month. Make this a goal for 2017.

Director of Processing

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The new meal pattern was released and goes into effect October 1, 2017. We have a year to understand and implement the new rule. For a snap shot of what the changes are, go to

www.fns.usda.gov/cacfp/meals-and-snacks.

As we receive guidance from USDA and Colorado Department of Public Health and Environment, we will share the changes that we can make now.

~ Wildwood Resources ~

Need some extra hours? It's now easier than ever to get all of your continuing education credits! Wildwood Resources is pleased to announce that our correspondence courses are now available as online training courses! Go explore and let us know what you think!

Check out our online store: www.wildwoodonline.org/store

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