

Wildwood – December 2017

800-359-9453 / 303-730-0460

www.wildwoodonline.org

President's Message

Happy Holidays to One and All! It has been an eventful year!

Wildwood has moved into Wyoming to work with all the Wyoming Providers. With less than 3 weeks to make this happen, the Wyoming and Denver Staff have been working around the clock, so Providers could begin claiming October 1, 2017.

The new meal pattern has been implemented. This seems to be going well. Please don't hesitate to contact your Field Rep or the office if you have any questions. As we review your menus, we will let you know if you have errors regarding the foods served. These errors will be warnings until September 30, 2018.

Janet Martinez, our Field Rep for the Western slope, is leaving Wildwood at the end of the month. After 22 years of service, Janet has decided that it is time to move on! We will miss her dearly and truly appreciate all of Janet's contributions over the years! If you know of anyone who would be interested in this position, please let us know. You can email me at kati@wildwoodcacfp.org or call 303-730-0460. We wish Janet all the best in her future endeavors!

Colorado Providers – *Please* make sure your required training is completed prior to December 30, 2017. If the training, one hour of Health & Safety and one hour of Professionalism, is not completed by this time, Wildwood will have to put you on a corrective action plan (and nobody wants that!!)

Wyoming Providers – Please mail your claims and correspondence courses to the Denver office. All other paperwork, such as enrollment forms, renewal enrollment forms, provider meal applications, parent meal applications, and licenses should be mailed to the Casper office.

All of Wildwood's training courses can be found at www.wildwoodonline.org. Once there click on CACFP, Child Care Homes and at the bottom of the page you will see the Online Training button. Click this and the password is milk2014. The last page of the course will take you to the test. When you have submitted the test, Wildwood will email you a training certificate. We are working with STARS in Wyoming to get these courses approved for credit hours.

Kati Wagner

The last day that we can accept original September claims or upward revisions is December 22, 2017

Claims Corner

Claims are due in the office by the 5th of the month. All paper claims should be mailed to:

Wildwood CACFP
12200 E Briarwood Ave, #175
Centennial, CO 80112

If you are having trouble logging onto KidKare try changing your browser. Chrome works well. Internet Explorer doesn't work as well. It also helps to log completely out of KidKare and log back in. There are times when Minute Menu will be trying to resolve issues. They will put a notice when you first log in and they usually send a notice when they are finished resolving issues.

Manual claims can be written with pen. Please do the daily totals on the manual claims worksheets. Don't forget to mark the boxes at the bottom of the menu pages.

Thanksgiving Day is a major holiday. If you did care on this day you must document that you did care. Christmas Day and New Year's Day are also the next major holidays coming up.

Paper claimers – don't forget to add infants to the attendance sheet. Infants and children use separate menus, but the same attendance record.

Fun December Dates:

December 1 – Eat a Red Apple Day
December 4 – Wear Brown Shoes Day
December 5 – Bathtub Party Day
December 6 – St. Nicholas Day
December 12 – First Day of Hanukkah

December 20 – Last Day of Hanukkah
December 23 – Festivus
December 25 – Christmas Day
December 27 – Make Cut Out Snowflakes Day
December 31 – New Year's Eve

Director of Processing

Sue Crenner
303-730-0460 x 228
sue@wildwoodcacfp.org

Manager of Claims

Kristen Britton
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~ Wildwood Resources ~

Need some extra hours? It's now easier than ever to get all your continuing education credits! Wildwood Resources is pleased to announce that our correspondence courses are now available as online training courses! Go explore and let us know what you think!

Check out our online store: www.wildwoodonline.org/store

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(Not all prohibited bases will apply to all programs, the first six protected bases of race, color, national origin, age, disability and sex are the six protected bases for applicants and recipients of the Child Nutrition Programs.)

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish). USDA is an equal opportunity provider and employer.