

Wildwood – August 2018

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www.wildwoodonline.org

We are transitioning our monthly newsletter to a new format. You will see the first edition in September. Therefore, this newsletter will be very short, but still has important information.

Change in claims due dates for Colorado

We have been informed by the Colorado Department of Public Health & Environment (CDPHE) that claims must be in our office, processed and uploaded to CDPHE within 60 days from the end of the claim month. In the past we have been able to upload claims for 90 days. For example, the August claim will need to be in our office by October 24, 2018. Most of you submit your claims by the 5th of the month for the prior month's claim and we appreciate your efforts!

All Wyoming mail should be sent to the Colorado office We have all Wyoming staff conducting home visits, so they may not be in the Casper office to forward the mail to Colorado.

Kati Wagner

The last day that we can accept original June 2018 claims for Wyoming is August 24, 2018

The last day that we can accept original June 2018 claims or upward revisions for Colorado is August 24, 2018

Claims Corner

Claims are due in our office by the 5th of the month, regardless of holidays or weekends, to guarantee on time payment of your claim. Manual Claimers: don't forget to sign your attendance worksheet.

Manual Claimers: You must indicate on your menus which grain item that you serve each day is Whole Grain Rich. You can write WG or WW next to the one grain item (required) or additional grain items as they apply.

Internet Claimers: You can easily populate each child's calendar with school out for a day or extended periods of time (summer vacation). Click on CALENDAR to the left side of your screen in KidKare. Click

on CHILD. Select NON-INFANTS and select the child's name. A calendar will pop up for that child. Click and drag the purple icon No School to your first day on the calendar. Click on that purple icon on that first day and it will pop up with EVENT EDITOR. In the upper right corner, you can put in your dates FROM and TO. You can populate one day, one month or the whole school year for your school age children.

We will need a kinder form completed for each child (own and daycare) that are born between Sept 1, 2012 and Sept 30, 2013 whether they are attending kindergarten or not for the 2018-19 school year. If you need an extra form they are on our website at wildwoodonline.org under NEWS then forms & documents. You can also update the child's enrollment form. If you send in a school calendar, please be aware that you are still responsible each month for documenting school closures. Please let us know when the first day of school starts. Often kindergarteners start later and have "testing" days. You must document when any school age child is out of school for any reason.

We appreciate your efforts!!

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~ Wildwood Resources ~ Colorado Home Care Providers and Centers

Standard Precautions has changed! Your current Standard Precautions is still good until it expires. This new course has been written by the Colorado Office of Early Childhood, Department of Human Services. This course is mandatory for anyone that must have Standard Precautions. We now have this training available as a self-paced, online course or a correspondence course!

Be aware the online test can only be taken Monday - Friday 7:00 AM to 7:00 PM.

Check out our online store: www.wildwoodonline.org/store

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