

WILDWOOD at home SEPTEMBER 2015

800-223-0557 / 303-730-0460

www.wildwoodonline.org

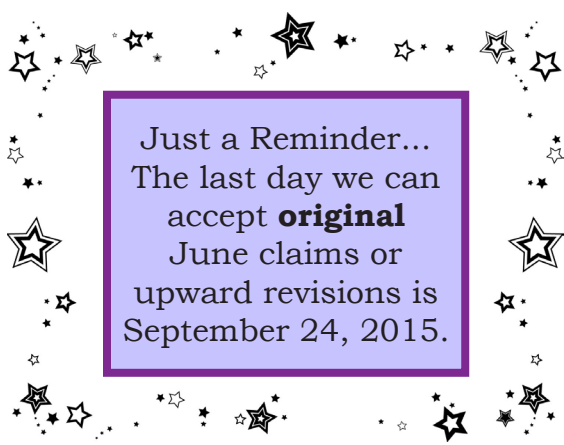
President's Message

Our Program Audit is coming around again (this audit happens every other year) and will be occurring sometime between October 2015 and September 2016. The format is changing and we wanted you to be aware, if you are selected, of what to expect. The state agency that oversees the Child and Adult Care Food Program is the Colorado Department of Public Health & Environment. There will be a few unannounced visits in which two Nutrition Consultants will conduct a visit on their own. This will be just like when your Field Rep comes to do a visit. For the other visits, Wildwood will be receiving a list of the providers that have been selected to participate. CDPHE will also send a letter to these providers as well. What makes it a little different is that the Nutrition Consultants will be conducting the visits and we will be observing. The Consultants will ask to see, in addition to your sign in/sign out sheets, the report of Wildwood's last visit with you. We are not using the bubble forms any longer, but are sending you an email with the report attached or a hard copy of the visit if you don't have email. This report is also available on Minute Menu Kids Pro. We are very excited with this new process and feel the audit visits will be much smoother and quicker. If you have any questions, please ask your field rep during her next visit.

So the short version is, we are due for an audit next year. You may be the lucky winner of an unannounced visit by two nutrition consultants from CDPHE. It is important that you have your last visit report from your rep. If you have any questions, please ask your Field Rep during her next visit.

Thanks to everyone that participated in our conference on August 22, 2015. It was a huge success and mostly because all of you were very gracious in sharing your ideas and stories. We finally found a venue large enough and look forward to having our conference there again next year. Please let us know if you have any particular topics that you would like for us to present next year.

Kati Wagner



Just a Reminder...
The last day we can
accept **original**
June claims or
upward revisions is
September 24, 2015.

The Wildwood CACFP Annual Conference was a success! We all had such a great time and would like to thank all of the providers who joined us. We would also like to thank our speakers: Samantha Marshall, Sarah Delcourt, Travis Messervey, Kyle Logan, and Kati Wagner!!

We are posting lots of great info and recipes from our speakers on our website (www.wildwoodonline.org), Facebook page (www.facebook.com/WildwoodCACFP), and Twitter (www.twitter.com/WildwoodCACFP)

Claims Corner

August is the first month that most children go back to school. Try planning activities to prepare children for their first day of school. See how high children can count. Have them say their ABC's. Have the children paint pictures of the first day of school. Have the children help with planning after school snacks.

Correspondence courses that have been mailed into the office are graded and certificates are mailed on the first day of the following month. These courses can also be taken online! Go to www.wildwoodonline.org, at the top select **CACFP>Child Care Homes**, scroll down to and click **Food Program Online Training**. This area is password protected, so call your program rep or the office for your password.

Don't forget to send in your kindergarten forms & school calendars. Call or email your claims coordinator to let us know when the first day of school starts. And remember to document all school closures, including partial days for testing on every claim. Providers who claim online should mark the school out column. Call us if you need any help. Although we can't change your paperwork, we are here to answer your questions, so that next time you will be reimbursed for all of the meals & snacks you serve.



Scan Claimers: Please take a few minutes to review your claim before mailing it. Some dates and months are not bubbled correctly or bubbled at all.

If using the Minute Menu app on your phone to record menus be sure to scroll down to select all food options. Call if you have trouble scrolling, we can help.

Director of Processing

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~ Wildwood Resources ~

Need some extra hours? It's now easier than ever to get all of your continuing education credits! Wildwood Resources is pleased to announce that our correspondence courses are now available as online training courses! Go explore and let us know what you think!

Check out our online store:

www.wildwoodonline.org/store

- The Packard Foundation is partnering with Let's Move! Child Care to award Kaplan toolkits to support early care & education (ECE) providers in meeting the goals of LMCC. The toolkits include supplies and materials valued at over \$100/kit and will be a great help in achieving steps on the providers' Action Plans. Action plans must be completed between August 17 & September 18, 2015 to be eligible to win.

For more info visit:

www.healthykidshealthyfuture.org/join-us/

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If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish).

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